

PASSPORT SATURDAY IN HAPPY VALLEY

Will your next vacation or business trip take you outside of the United States? No matter where you go, a U.S. passport will get you home and your passport team at City Hall is here to assist you.

U.S. citizens must present a valid passport book when entering or re-entering the United States by air. U.S. citizens entering the United States from Canada, Mexico, the Caribbean and Bermuda at land borders and sea ports of entry, must present a passport book, passport card, or other travel documents approved by the U.S. Government.

The City of Happy Valley will be hosting a special passport event at City Hall on Saturday March 7, 2015. Both ***new passport applications*** and ***renewal applications for minor children*** will be accepted from 10:00 am until 3:00 pm. This one-time event is designed to offer service to those applicants who have difficulty coming in during the city's regular weekday passport hours.

To learn more about travel requirements for U.S. Citizens, you may visit the city website at happyvalleyor.gov or the US Department of State at travel.state.gov. Passport information is also available in both English and Spanish by calling the National Passport Information Center toll-free at 1-877-487-2778.

Applicants are urged to have their ***unsigned*** forms completed prior to coming in for processing. Passport photo service will also be available for a \$10.00 cost.

The world awaits you but your journey begins with a passport application at City Hall. We hope to see you on Saturday March 7th.

Are you prepared to execute your passport application? Make sure you have the following items with you before you arrive:

- ✓ Completed unsigned DS-11 form
- ✓ Original or Certified Copy of your Birth Certificate
- ✓ Proof of Identity
- ✓ One check or money order per application is required